



November 29, 2021

VIA ELECTRONIC SUBMISSION

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Docket Management Facility
U.S. Department of Transportation
West Building, Ground Floor
Room W12-140
1200 New Jersey Avenue, SE
Washington, DC 20590

**Re: Updated Passenger Manifest Collection Summary of Luxaviation E.A., S.A.
In Accordance With 14 C.F.R. Part 243 (Docket DOT-OST-1998-3305)**

Dear Sir/Madam:

Pursuant to 14 C.F.R. § 243.13, enclosed on behalf of Luxaviation E.A., S.A. (f/k/a MASTERJET - Aviação Executiva, S.A.) is an updated statement summarizing how Luxaviation E.A., S.A. will collect the passenger manifest information required by 14 C.F.R. Part 243 and transmit the information to the Department of State in the event of an aviation disaster with respect to a covered flight segment. A version of the statement that includes the redacted contact information for representatives of Luxaviation E.A., S.A. who will be available any time a covered flight segment is operated will be provided to the appropriate Department officials on a confidential basis under separate cover.

Please contact the undersigned if you have questions concerning the procedures described in the enclosed summary.

Sincerely,

COZEN O'CONNOR

A handwritten signature in black ink, appearing to read "Jonathan Echmalian".

By: Jonathan Echmalian
Senior Aviation Adviser

Enclosure

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LUXAVIATION E.A., S.A. PASSENGER MANIFEST INFORMATION PLAN

Luxaviation E.A., S.A. (further noticed with “LMJ”) hereby submits, in compliance with U.S Department of Transportation regulations 14 C.F.R. Part 243, this plan summarizing how it will collect U.S. citizen passenger manifest information prior to flights from / to or via U.S. territory and transmit that information to the U.S. Department of State in the event of an aviation disaster.

1. Prior to boarding U.S. citizen passengers on any international flight segment to or from the United States, LMJ will require them to provide their full name (first name, middle name or initial, and last name), and will inquire from them the name and telephone number of an emergency contact (other than another passenger on the same flight) using the attached form. U.S. passengers who elect not to provide their full names shall be denied boarding.

2. The pilot in command or a delegated crew member will ensure that the complete U.S. passenger manifest information has been transmitted to and received by LMJ’s operations personnel in Lisbon and Le Bourget, prior to a covered flight segment’s departure from or to the United States.

3. In the event of an “aviation disaster” as defined in 14 CFR Part 243, LMJ will immediately (not later than three hours after LMJ learns of the disaster) notify the Managing Director of Overseas Services, Bureau of Consular Affairs at the U.S. Department of State, of such occurrence (using the 24 hours a day Department of State Operations Center +1 202 647 1512). Upon request, LMJ will also transmit a complete and accurate compilation of the information collected to the Director of Family Support Services at the National Transportation Safety Board.

4. LMJ will retain a record of the required passenger manifest information until all U.S. citizen passengers on a covered flight segment have disembarked from the aircraft.

5. LMJ has representatives on duty 24 hours a day who will be accessible at any time LMJ is operating a covered flight segment. The 24 hours contact information is [REDACTED]

PASSENGERS DECLARATION (US CITIZEN)

BOARDING INFORMATION FORM FOR U.S. CITIZEN PASSENGER

Corresponding to U.S. Department of Transportation regulation 14 C.F.R. Part 243, each U.S. citizen passenger has to provide the following information PRIOR TO BOARDING.

PASSENGER DETAILS

Flight Number: _____

Date: _____

Departure Airport: _____

Destination: _____

Full name (including middle name) of passenger (s):

Emergency Contact Person not travelling:

Name : _____

Telephone Number : _____

Note:

All collected information will be kept confidential and released only to the U.S. Department of State, National Transportation Safety Board, and/or U.S. Department of Transportation as required by part 243. Furthermore the contact information shall only be used for notification of family members in case of an aviation disaster. The information shall not be used by LMJ for commercial or marketing purposes.